

TUMKUR



UNIVERSITY

Application for the issue of :
(Please mention the document required)

1. Name (IN BLOCK LETTERS)
(As Registered for University Exams)

2. Residential/Postal Address

Pin Code : Mobile No:

3. Name of the College / Department

4. a. Name of the Examination / Course

b. Details of Reg. No(s) with year & month of Passing

Sl.	Register Number	I/II/III Year / Semester	Month & Year Exam	Subject / Paper Passed
1.				
2.				
3.				
4.				
5.				
6.				

5. Indicate the Documents Required

6. Reason(s) for application for above document(s)

7. Indicate the Change of Branch, if any,
enclose the copy of permission letter from the Registrar.
T.U.T

8. Details of Fee paid

Amount (Rupees
.....only)
Challan No. & Date
D.D. No. & Date
Name of the Bank
Place

9. Any other Information

I hereby declare that the information furnished above are true and correct to best of my belief.

Place :

Date :

Signature of the Applicant

CERTIFICATE

1. Certified that the information furnished above are correct as per the records of the College.
2. Certified that the candidate had not rejected his/her results of any semester and not involved in any examination mal-practice. Recommended for the issue of the document(s) applied.

Place :

Date :

Signature of the Chairperson /
Chairman / Director / Principal
with seal

For Office Use only

NOTE : INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Sl No.	Name of the Document	Information/Enclosures to be furnished by the Candidate	Fee
1	Name correction in the Marks Card	Xerox Copy of the PUC Marks Card & letter from the Principal of the College testifying the correct name of the candidate	Rs. 95+50 per year per Marks Card thereafter.
2	Correction of Marks Card	Nature of Correction to be effected in the Marks Card must be clearly indicated and xerox copy of Marks Card(s) showing wrong entry shall be enclosed.	Rs. 95+50 per year per Marks Card thereafter.
3.	Withheld / NCL removal in the Marks Card	A complete set of xerox copies of Marks Card of all successful attempts of all the years of the course including Marks Cards which are having with-held remarks to be enclosed.	Rs.180 per Marks Card within a month Rs.120 per Marks Card after a month.
4.	Duplicate Marks Card	An affidavit on Rs.20/- stamp paper giving such as year, Reg. No/Year of passing course/branch, college and how the original Marks Card was lost & Police FIR Copy	Rs.240 per Marks Card plus Rs.95/- per thereafter.
5.	Rank Certificate	A complete set of xerox copies of Marks Card to be enclosed.	Rs. 300/- per Certificate
6.	Genuiness of Marks Card / Degree Certificate	Verification of genuiness of Marks Cards / Degree Certificate	Rs. 500/- per set
7.	Provisional Degree/ Certificate	A complete set of xerox copies of Marks Card for having passed all the subjects prescribed for the various examinations of a degree shall be enclosed. "With-held" results if any, must be got released before applying for Provisional Degree Certificate.	Rs. 300/- per Certificate
8.	Duplicate Degree Certificate	An affidavit on the stamp paper of Rs. 20/- and xerox copies of all the Marks Card for having passed in all the subjects and a Newspaper Notification issued by the Registrar (Eca), T.U.T on behalf of the candidate shall be enclosed. (cost of the paper Notification shall be borne by the candidate).	Rs. 700/- within a year plus Rs. 90/- per year thereafter.
9.	Official Transcript	Enclose the required Transcript's Xerox copies of the Marks Cards / Degree Certificate etc.,	Rs. 1000/- per set.
10.	Migration Certificate	No Due Certificate from the Institute last attend to be enclosed.	Rs. 300/- within a year plus Rs. 50/- per year thereafter.
11.	Duplicate Migration Certificate	An affidavit on Rs. 20/- stamp paper giving details how the Migration Certificate was lost and the institute last attended / <u>degree / course / passed / completed.</u>	Rs. 500 + 90 per year thereafter.
12.	Any other corrections of certificates	Enclose original certificate with required correction indicating the nature of correction.	Rs. 180 + 90 per year thereafter.